

## **PART-TIME PEER RECOVERY ADVOCATE**

The Family Center is a not-for-profit organization providing case management, supportive and legal services to women, youth and families affected by a myriad of challenges that threaten individual and family health and stability. The program Brooklyn Women Enjoying Life (B-WEL) supports Brooklyn women affected by substance use and HIV risk with the goal of reducing barriers to treatment, connecting women to treatment, and keeping women engaged in addiction treatment services. Please visit our website at [www.thefamilycenter.org](http://www.thefamilycenter.org) to learn more about our services.

### **RESPONSIBILITIES:**

- Engage and motivate women to stay engaged in addiction treatment
- Maintain contact after women leave treatment to ensure their ongoing success, provide re-engagement support, and collect follow-up data
- Escort clients to appointments and mutual self-help groups
- Assist in developing client-centered Recovery Action Plans
- Facilitate psycho-educational and support groups, such as *Seeking Safety* and SMART Recovery
- Complete progress notes in electronic health record
- Attend weekly individual supervision, team meetings, and case conferences
- Ability to work Saturdays and/or evenings when required
- Special projects as requested

### **MINIMUM QUALIFICATIONS:**

- High school diploma or equivalent
- Certified Recovery Peer Advocate (CRPA) or Certified Addiction Recovery Coach (CARC) or similar peer credential
- Excellent time management and phone and face-to-face engagement skills
- Flexibility to travel to multiple treatment settings across different levels of care
- Computer proficiency

Please email resume with cover letter that includes salary requirements to [jobs@thefamilycenter.org](mailto:jobs@thefamilycenter.org) and put "Part-Time Peer Recovery Advocate" in subject line.

The Family Center is an Equal Opportunity Employer. The Family Center is covered under FMLA.