

## **NYAPRS**

### **Job Description**

Title: Statewide Training Specialist  
Division: Peer Services  
Reports to: Deputy Director  
Status: Full Time, Non-Exempt

**Position Summary:** The Statewide Training Specialist develops and delivers educational presentations to individuals with mental health and substance use related conditions and to community providers and related groups about recent enhancements to the Medicaid program that are aimed at improving care coordination and offering increased access to a broad range of recovery supports.

### **Major Responsibilities:**

- Delivers trainings at community agencies and related organizations to individuals with mental health and substance use related conditions, to community agency staff, families and related groups
- Encourages enrollment into the local Health and Recovery Plans, Health Homes and Home and Community Based Services
- Promotes and schedules presentations to relevant groups and provides follow up materials
- Assures timely submission of data and statistics;
- Attends conferences, webinars and workshops to stay current on trends in the field and training techniques;
- Represents the NYAPRS and the project in statewide and regional meetings;
- Enters data and maintains statistics;
- Attends and participates at in-house meetings and supervision;
- Performs other duties as required or assigned.

### **Requirements:**

- High School Diploma or GED. BA/BS preferred.
- Experience in formal training or leading groups.
- Knowledge and/or experience of the public behavioral health system and the Medicaid program preferred
- Demonstrated ability to engage others in training.
- Facility with lap top, LCD and Power Point
- Very good oral and written communication skills.
- Good organizational and time management skills.
- Ability to act independently.
- Lived experience with the mental health and substance abuse systems preferred.
- Valid driver's license and ability to travel extensively