

**New York Association of Psychiatric Rehabilitation Services, Inc.
Alcohol and Substance Abuse Providers of NY State**

IMMEDIATE OPENINGS FOR PART-TIME OUTREACH SPECIALIST - ALL AREAS OF NY STATE!

Title: Outreach Specialist
Division: Peer Services
Reports to: Assistant Director of Peer Services
Status: Part-Time, 15 hours per week, Non-Exempt
Pay Rate: \$15 per hour

Position Summary: Under the direct supervision of the Assistant Director of Peer Services, the Outreach Specialist engages individuals in the community to educate and inform about the changes happening to Medicaid under Managed Care.

Major Responsibilities/Activities:

- Engages individuals to inform about the changes happening to Medicaid.
- Travels to a variety of locations within the community.
- Works in collaboration with the other program staff and partners to identify agencies to conduct outreach;
- Maintains personal wellness;
- Travels to numerous locations either to engage members or to support the recovery of individuals we work with;
- Continues with individuals after discharge to identify and engage with a range of community-based supports;
- Completes detailed written record of activities;
- Reports to and meets with NYAPRS supervisor on a regular basis;
- Attends trainings as required and assigned by supervisor; and
- Performs other duties as required and assigned.

Requirements:

- Demonstrated experience with and knowledge of the NY State mental health and/or substance abuse system.
- Demonstrated knowledge of advocacy, self-help and empowerment programs for recipients of mental health and substance use services.
- Ability to engage individuals in a variety of settings with a variety of backgrounds.
- Ability to convey information about complex issues to individuals in a variety of settings.
- Ability to complete basic documentation requirements regarding work activities.
- Flexible schedule occasionally including evenings and week-ends.
- Must have own vehicle, clean driving record, and adequate automobile insurance coverage.
- Must have internet/email access.
- Lived experience with the mental health and/or substance abuse service system.

Interested candidates should email resume and cover letter to:

Kathleen at kcampbell@asapnys.org

Kathleen Campbell
Director, Public Policy

New York Association of Alcoholism
& Substance Abuse Providers, Inc.

11 North Pearl Street, Suite 801
Albany, New York 12207

Phone: (518) 426-3122

Fax: (518) 426-1046

Email: kcampbell@asapnys.org