

FW: NYC DOHMH Peer Support Workforce Consortium Director

Carlton Whitmore

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To: International Association of Peer Supporters (INAPS) <info@naops.org>;

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NYC Peer Support Workforce Consortium Director Job Description

Mission: The Peer Workforce Consortium will continue building and sustaining the peer support workforce by coordinating efforts with existing community organizations to address the needs of individuals who work in a variety of peer support roles and those who employ them. The Consortium will also act as convener and coordinating body for various peer groups to address needs across service types and increase integration. This position is funded through June 30th, 2018.

Consortium Goals:

- 1). To provide technical assistance to organizations that hire, train and support peer support workers.
- 2). Build capacity within the profession by strengthening existing structures of peer and community health worker networks, creating opportunities to share and identify best practices, and evaluating existing programs and curriculum.
- 3). Inform the peer and community health worker community and create a knowledge-base that supports the successful integration and expansion of the peer workforce in New York City.
- 4). Ensure that the perspectives of peer support workers are well represented and incorporated as the system transforms and becomes more professionalized.
- 5). Enhance relationships between and possible integration across mental health advocates, substance use peers, family advocates and youth advocates, and Community Health Workers.
- 6) Identify and share best practices associated with successful outcomes for peer support workers
- 7) Provide support and career development for the peer support and Community Health Worker workforces

Responsibilities:

- _ Hire, manage, and develop the Consortium staff (coordinator, research and evaluation coordinator, and administrative assistant)
 - Work with stakeholders to develop Consortium implementation and oversight plan
- Provide ongoing strategic direction as key issues arise in Consortium meetings and working groups and make recommendations to DOHMH leadership on how to address them
- _ Determine the objectives and measures upon which the Consortium will be evaluated at its completion.
 - _ Prepare and edit reports to DOHMH leadership on Consortium activities
 - Network with local, regional, state, and national agencies; educational institutions; nonprofit organizations; and private sector business interests for future program development
 - Oversee the Consortiums budget, ensure financial accountability
 - Assist with public outreach efforts to promote the work of the Consortium and conduct public presentations.
 - Develop a plan for sustainability for the Consortium.
 - Perform other duties as assigned. Person must be flexible as position is new and will be further developed over time.
 - Convene community stakeholder groups and steering committee to guide the work of the consortium
 - Oversee research and evaluation efforts to capture the impact of the peer support workforce and the work of the Consortium
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Qualifications:

The successful candidate will have demonstrated competence/experience in managing and supervising staff, project coordination, and advocacy as well as strong interpersonal and communication skills, both oral and written. Candidate will also possess a working knowledge of the peer support workforce community.

Minimum Requirements:

A baccalaureate degree from an accredited college or university, or :

1. Preferred lived experience with mental health and/or substance use services and will possess, at a minimum, a bachelor's degree or equivalent experience in the mental hygiene or social service fields.

A Master's degree in Social Work from an accredited college or university in the school of social work, or 60 graduate semester credits from an

accredited university in social work, psychology, health, rehabilitation, public health, psychiatric nursing or special education; plus one year of full-time, satisfactory experience providing direct care in social, psychiatric, health, mental retardation/developmental disabilities or substance use/chemical dependency/alcoholism agency or in the administration of an program providing direct care as described above, or as a consultant on program planning or evaluation of such services; or

3. A Master's degree of at least 30 graduate semester credits from an accredited university in psychology, sociology, anthropology, public health, special education, psychiatric nursing, counseling, human services, health, rehabilitation, public administration, or business administration, plus two years of experience as described in "1" above.

Salary Range: \$80,000-\$100,000; Commensurate with experience and credentials.

To Apply:

Please mail or email letter of interest and resume to the attention of Carlton Whitmore at the NYC Department of Health and Mental Hygiene.

Applications should be received by **10/25/2016**.

Mail:

NYC Department of Health and Mental Hygiene

Division of Mental Hygiene

Office of Consumer Affairs

42-09 28th Street, 19th Floor CN-43

Long Island City, NY 11101

Email: oca@health.nyc.gov