



The Mental Health Empowerment Project, Inc. (MHEP) is a not-for-profit agency organized in 1988 to develop and strengthen Peer Support and recovery practices throughout the state. MHEP enjoys statewide recognition for its peer support training programs and strong community level activities to help people create profound changes in their own lives and in their communities through the power of peer support. MHEP is a dynamic, rapidly growing organization that is widely-recognized for being a leading agent of positive change in communities across the state.

### **Peer Program Manager**

Do you want to hone your management skills while working with a team of licensed peer support specialists? MHEP is seeking a program manager for its Recovery Center in Troy NY, which works collaboratively with the MHEP central office. Responsibilities include managing day-to-day program operations, including the supervision of a team of peer mentors; development and implementation of creative, strengths-based peer support programs, and oversight of overall programs as assigned by the agency. As a member of the MHEP management team, you would participate in strategic planning, budgeting and other mission-driven initiatives as assigned to keep support the high standards of MHEP as a statewide leader in recovery.

### **Qualifications**

The ideal candidate for this position will have **lived experience** with mental health and demonstrated experience in community organizing, Intentional Peer Support, Strength-based Supervision and Trauma Informed Practices. The candidate should also be able to collaborate with team members to creatively assess and solve problems and generate solutions that forward the mission of MHEP.

Additional requirements of this position include facility with Microsoft applications, excellent written and oral communication skills, experience coordinating multiple projects while organizing workload to manage multiple deadlines. **Candidates must also be eligible for certification as a New York Peer Specialist within six months of employment at MHEP.** Clean driver's license and criminal history background check is required.

Please send resume and **cover letter** to [emacleod@mhepinc.org](mailto:emacleod@mhepinc.org) by June 1<sup>st</sup>, 2018. **Please note that resumes received without a cover letter will not be reviewed.**