

Catholic Charities of Cortland

Job Description

Job Title and Department: Peer Specialist

Position Status: Part Time –Non-exempt

Supervised by: Peer Services Coordinator

General Statement of Duties: The Peer Specialist is responsible for providing support to peers in the community that foster community integration and personal empowerment.

Specific Duties or Typical Work Activities:

- Outreach to peers to encourage engagement with others and with available services and supports.
- Refer peers to needed services, such as health care, employment, financial supports, education, and social activities that promote community integration.
- Facilitate referrals by assisting with appointments, paperwork, and arranging transportation.
- Assist peers in gaining comfort and an independent connection to mainstream community activities.
- Advocate on behalf of peer's interests and needs.
- Provide support during times of crisis.
- Attend staff meetings, trainings, and complete required documentation and reports
- Other duties as assigned

Required Knowledge and Skills:

- Knowledge of mental health issues, including some knowledge of diagnoses, treatment options, and recovery concepts
- Ability to actively listen to others, experience empathy, interact, and communicate appropriately and effectively with peers and other staff.
- Must demonstrate commitment to the concept of recovery.
- Ability to work cooperatively within a team
- Must be able to make give suggestions and advice in a constructive manner and to accept feedback.

Qualifications:

- High School diploma or GED equivalent required
- Must self-identify as a person with lived experience with challenges resulting from a diagnosis of a mental illness or a co-occurring disorder.
- Peers Specialists must become NYS Peers Certified or already hold this credential.
- Ability to drive is an asset.

For more information, please contact:

Julie Partigianoni
Peer Services Coordinator
Catholic Charities of Cortland County
24 Church Street, Cortland
Office: (607) 423-7472