



## INTERNAL JOB POSTING

**July 19, 2019**

The following position is open to any interested candidates working for NYSPI/RFMH and meet the minimum qualifications as indicated below.

**POSITION:** Peer Specialist (SG-9)

**SALARY:** \$36,772 + \$3,026 Location Pay

**LOCATION:** Washington Heights Community Services-Audubon Clinic  
513 W. 166<sup>th</sup> St, 4<sup>th</sup> fl, N.Y., N.Y. 10032

**SHIFT:** Days: 8:30 a.m. to 5:00 p.m.

**PASS DAYS:** Saturday and Sunday

**DUTIES:** Duties include but are not limited to the following:

- Meet with clients identified by care managers who require advocacy and help connecting with community resources such as medical clinics, libraries or employment centers.
- Model self-advocacy skills when accompanying patients to outside community resources and empower patients to advocate for themselves.
- Model effective engagement and communication skills.
- Conduct groups, at least twice a week, which focus of wellness, self-help, and mutual support.
- Help clients, either self-identified or referred by care managers, develop personalized service plans.
- Educate clients, either individually or in group settings, about community resources, benefits and self-help skills.
- Accompany staff on community outreach visits for patients in crisis, or with limited mobility or who require further engagement.
- Engage patients by building rapport and trust.
- Engage in outpatient treatment through follow-up phone calls, advocacy and staff accompanied community visits when necessary.
- Act as an intermediary between staff and patients, when either requires more education or advocacy and on a larger scale, as an intermediary between community resources such as medical clinics and patients.

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- Attend weekly interdisciplinary team meeting.

**MINIMUM QUALIFICATIONS:**

Demonstrate interpersonal communications skills and the ability to empathize with, relate to and effectively work with recipients of mental health services,

**AND**

Two (2) years of active participation in mental health self-help activities, peer support or peer advocacy programs, or recipient run organizations or similar experiences or programs.

**PREFERRED QUALIFICATIONS:**

NYS Certification in Peer Training  
Spanish Language Proficiency

Interested applicants should forward their completed applications and resumes to the NYS Personnel Office, NYS Psychiatric Institute, Human Resources Department, 1051 Riverside Drive, Unit 57, New York, New York 10032 by **Friday, August 2, 3019**. NYSPI is an “Affirmative Action/Equal Opportunity Employer.”

**2019 -19**

KR/cw

cc: Personnel Administrators, File